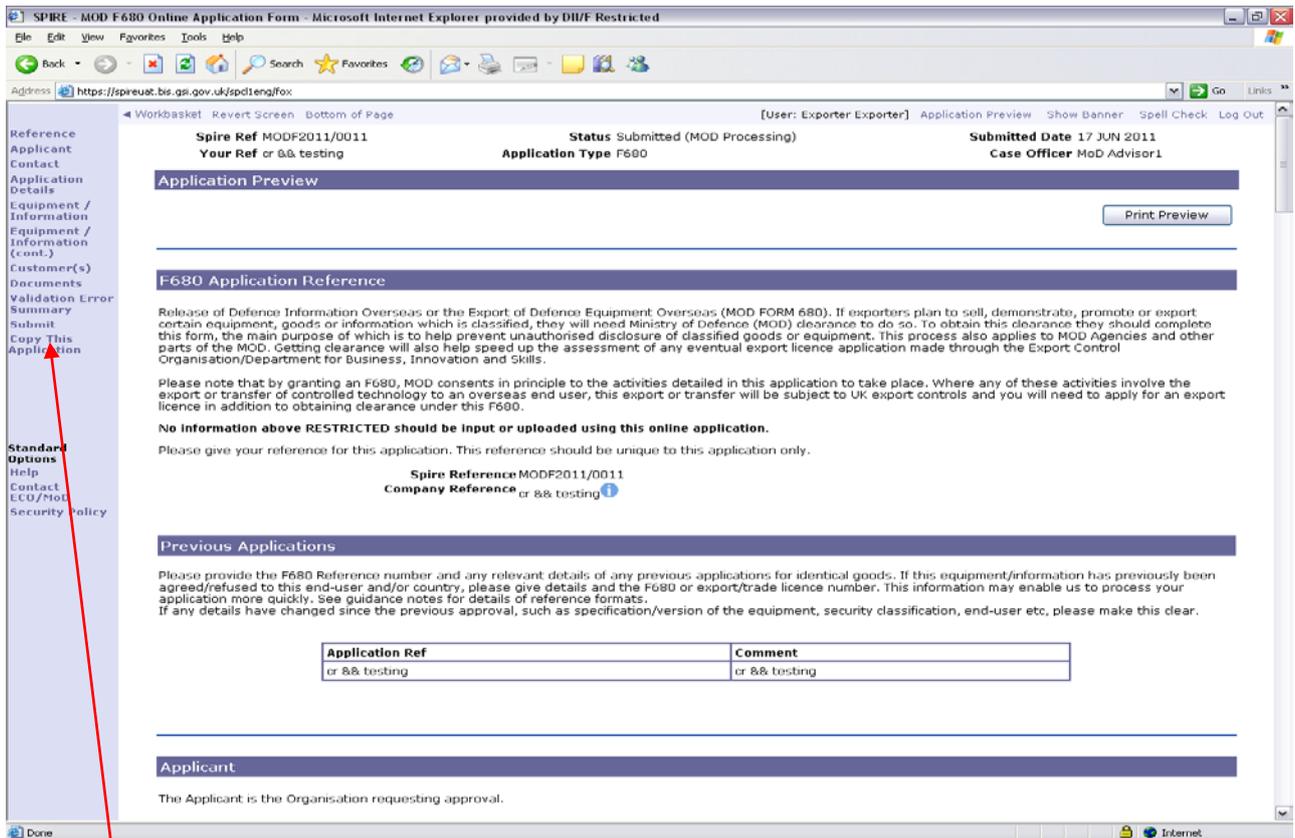


# How to Clone a SPIRE Application (Export Licence and F680)

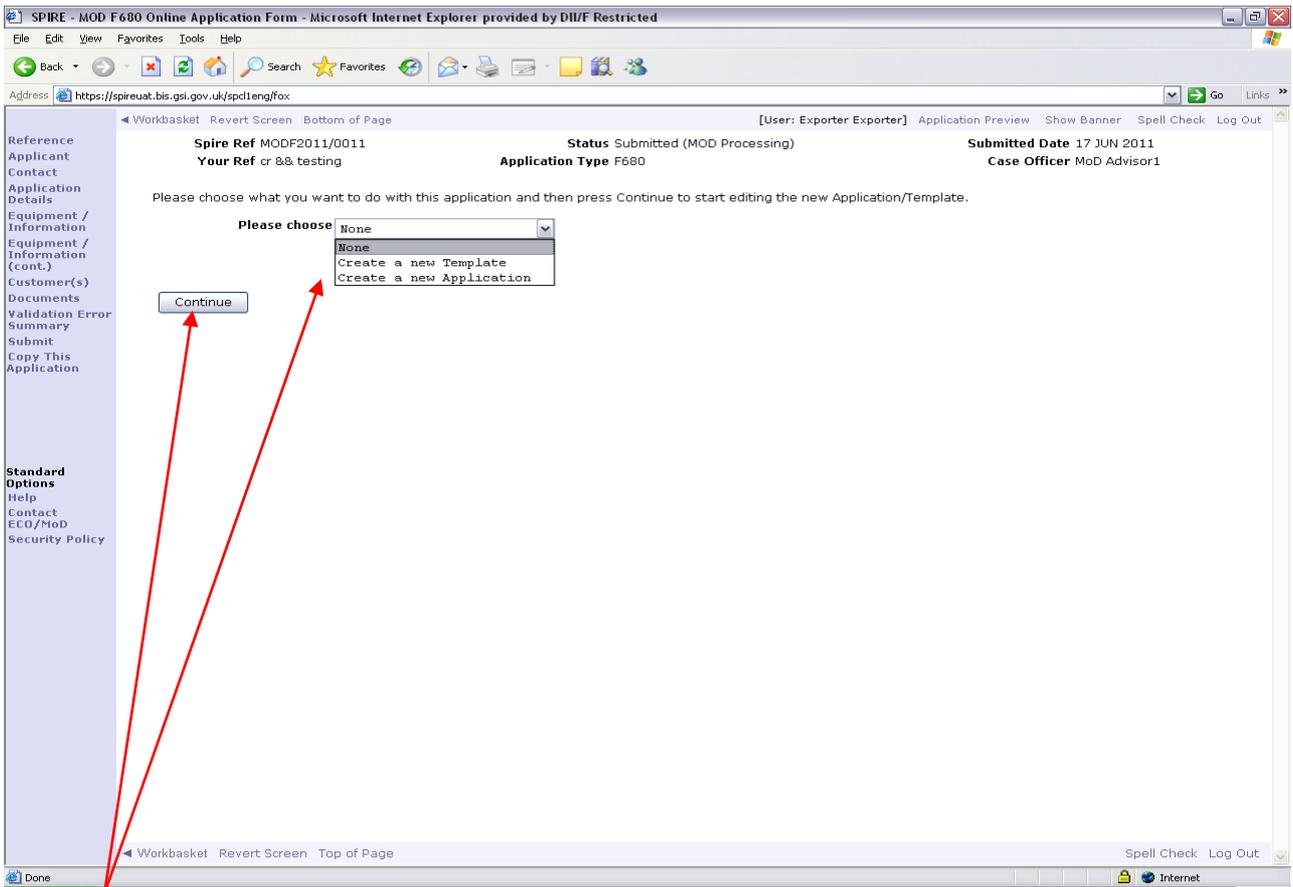
Note this option is only available to companies who have fully registered on SPIRE.

## 1. How to create a clone application from an exiting application.

From the Work basket – View Application



- Select – Copy this application



- Select Option.
- Continue.



- Select OK

SPiRE - MOD F680 Online Application Form - Microsoft Internet Explorer provided by DII/F Restricted

Address: https://spireuat.bis.gsi.gov.uk/spd1eng/fox

Workbasket Save Now Revert Screen Bottom of Page [User: Exporter Exporter] Application Preview Show Banner Validate Current Page Spell Check Log Out

**Spire Ref Not Yet Assigned**  
**Your Ref 03/test 2011**

**Status Draft**  
**Application Type F680**

**F680 Application Reference** **Guidance**

Release of Defence Information Overseas or the Export of Defence Equipment Overseas (MOD FORM 680). If exporters plan to sell, demonstrate, promote or export certain equipment, goods or information which is classified, they will need Ministry of Defence (MOD) clearance to do so. To obtain this clearance they should complete this form, the main purpose of which is to help prevent unauthorised disclosure of classified goods or equipment. This process also applies to MOD Agencies and other parts of the MOD. Getting clearance will also help speed up the assessment of any eventual export licence application made through the Export Control Organisation/Department for Business, Innovation and Skills.

Please note that by granting an F680, MOD consents in principle to the activities detailed in this application to take place. Where any of these activities involve the export or transfer of controlled technology to an overseas end user, this export or transfer will be subject to UK export controls and you will need to apply for an export licence in addition to obtaining clearance under this F680.

**No information above RESTRICTED should be input or uploaded using this online application.**

Please give your reference for this application. This reference should be unique to this application only.

**\* Company Reference**  ?

**Previous Applications**

Please provide the F680 Reference number and any relevant details of any previous applications for identical goods. If this equipment/information has previously been agreed/refused to this end-user and/or country, please give details and the F680 or export/trade licence number. This information may enable us to process your application more quickly. See guidance notes for details of reference formats. If any details have changed since the previous approval, such as specification/version of the equipment, security classification, end-user etc, please make this clear.

Application Ref	Comment	Remove <span style="float: right;">?</span>
03/test 2011	cr && testing	

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Workbasket Save Now Revert Screen Top of Page Spell Check Log Out

- Update Reference Number. Note each application has a unique customer reference number.
- Go into the application and now make required amendments.

## 2. How to create a template from an exiting application.

From the workbasket

Transaction / SPIRE Ref	Subject / Topic	Company	Status / Date	Information	Actions
Your Ref: 05/test 2011 ECO Ref: SIE2011/000022	SIEL (Permanent) Belarus	Licensee: UNIVERSAL EXPORTS	Submitted (ECO Processing) 20 NOV 2011 13:40:09	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a> <a href="#">Update Application</a>
Your Ref: 05/test 2011 Spiire Ref: MODF2011/0014	F680 Bahrain or B& testing	Applicant: UNIVERSAL EXPORTS	Submitted (MOD Processing) 17 NOV 2011 09:30:50	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a>
Your Ref: 04/test 2011 ECO Ref: OIE2011/000003	OIEL (Military / Dual Use) Various Countries	Licensee: UNIVERSAL EXPORTS CO: Licence Officer1	Submitted (ECO Processing) 15 NOV 2011 16:05:22	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a> <b>NEW</b> <a href="#">Update Application</a> <b>NEW</b>
Your Ref: 03/test 2011 Spiire Ref: MODF2011/0013	F680 Afghanistan or B& testing	Applicant: UNIVERSAL EXPORTS	Submitted (MOD Processing) 15 NOV 2011 16:07:35	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a> <b>NEW</b>
Your Ref: 02/test 2011 ECO Ref: SIE2011/000021	SIEL (Permanent) United States	Licensee: UNIVERSAL EXPORTS	Submitted (ECO Processing) 15 NOV 2011 15:53:59	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a> <b>NEW</b> <a href="#">Update Application</a> <b>NEW</b>
Your Ref: 01/test 2011 Spiire Ref: MODF2011/0012	F680 Various Countries Father Christmas	Applicant: UNIVERSAL EXPORTS	Submitted (MOD Processing) 15 NOV 2011 16:07:35	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a>
Your Ref: IB49 ECO Ref: SIE2011/000019	SIEL (Permanent) United States	Licensee: UNIVERSAL EXPORTS CO: Licence Officer1	Submitted (ECO Processing) 04 NOV 2011 12:56:11	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a> <a href="#">Update Application</a>
Your Ref: ECO Ref: Not Yet Assigned	SIEL (Permanent) United States	Licensee: UNIVERSAL EXPORTS	Draft 02 NOV 2011	Draft Application (with you)	<a href="#">Resume Draft</a> <a href="#">Delete Draft</a>
Your Ref: NG4 ECO Ref: SIE2011/000004	SIEL (Permanent) United States	Licensee: UNIVERSAL EXPORTS CO: Licence Officer1	Submitted (With OGD Advisors) 02 FEB 2011 12:22:29	Submitted Application (with the Export Control Organisation) Information Request Withdrawn, Notification of 21st March 2011 09:54	<a href="#">View Application</a> <a href="#">Update Application</a> <b>NEW</b> <a href="#">View Notification</a> <b>NEW</b> <a href="#">Clear</a> <b>NEW</b>
Your Ref: ECO Ref: Not Yet Assigned	SIEL (Permanent) United States	Licensee: UNIVERSAL EXPORTS	Draft 21 OCT 2011	Draft Application (with you)	<a href="#">Resume Draft</a> <a href="#">Delete Draft</a>
Your Ref: IB4 ECO Ref: ERE2011/000004	Rating Enquiry United States	Licensee: UNIVERSAL EXPORTS CO: T Au2	Submitted (ECO Processing) 04 FEB 2011 14:24:44	Submitted Application (with the Export Control Organisation)	<a href="#">View Application</a> <a href="#">Update Application</a>

Select – View Application

Reference Applicant Contact Application Details Equipment / Information Equipment / Information (cont.) Customer(s) Documents Validation Error Summary Submit **Copy This Application** Standard Options Help Contact ECO/Mod Security Policy

Workbasket Revert Screen Bottom of Page [User: Exporter Exporter] Application Preview Show Banner Spell Check Log Out

**Spiire Ref** MODF2011/0012 **Status** Submitted (MOD Processing) **Submitted Date** 15 NOV 2011  
**Your Ref** 01/test 2011 **Application Type** F680 **Case Officer** Not Assigned

**Application Preview** [Print Preview](#)

**F680 Application Reference**

Release of Defence Information Overseas or the Export of Defence Equipment Overseas (MOD FORM 680). If exporters plan to sell, demonstrate, promote or export certain equipment, goods or information which is classified, they will need Ministry of Defence (MOD) clearance to do so. To obtain this clearance they should complete this form, the main purpose of which is to help prevent unauthorised disclosure of classified goods or equipment. This process also applies to MOD Agencies and other parts of the MOD. Getting clearance will also help speed up the assessment of any eventual export licence application made through the Export Control Organisation/Department for Business, Innovation and Skills.

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**No information above RESTRICTED should be input or uploaded using this online application.**

Please give your reference for this application. This reference should be unique to this application only.

**Spiire Reference** MODF2011/0012  
**Company Reference** 01/test 2011

**Previous Applications**

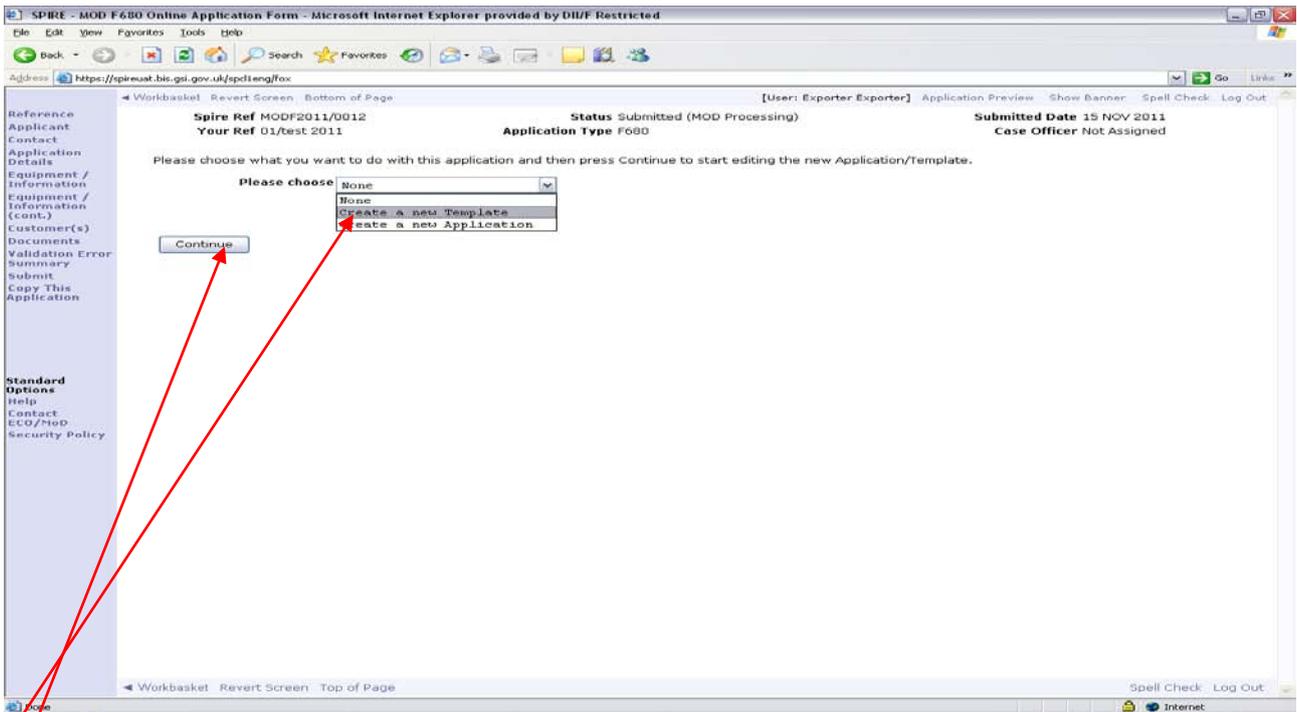
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Application Ref	Comment

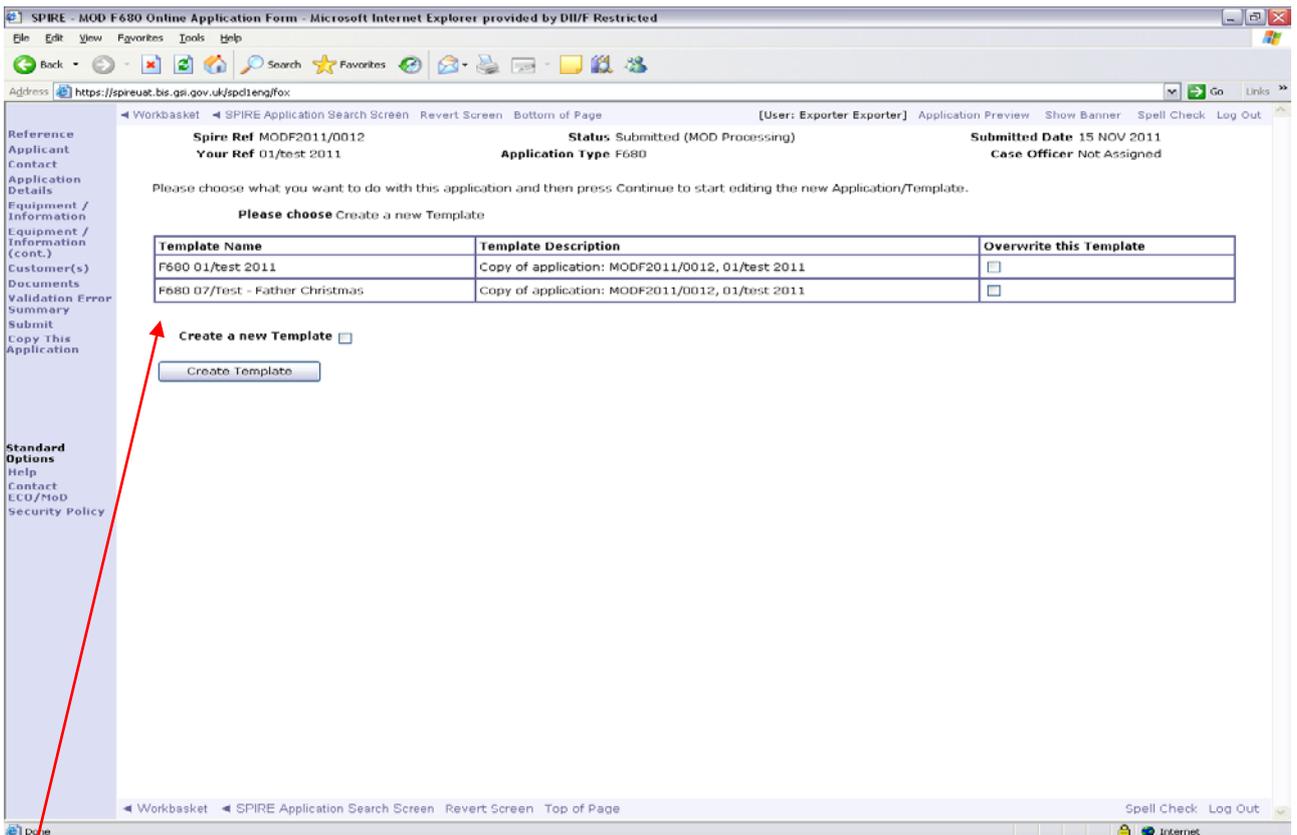
**Applicant**

The Applicant is the Organisation requesting approval.

Select – Copy This Application – from the Left Hand Side.



Select – Create a New Template.  
 Select – Continue.



- Select Option. – Application required for a template.



Select OK.

Reference  
Applicant  
Contact  
Application  
Details  
Equipment /  
Information  
Equipment /  
Information  
(cont.)  
Customer(s)  
Validation Error  
Summary  
Save and Exit

Standard  
Options  
Help  
Contact  
ECD/Mod  
Security Policy

Template Name F680 01/test 2011  
Template Application Type F680

**Update Template Details**

Template Name: F680 01/test 2011  
Template Description: Copy of application: MODF2011/0012, 01/test 2011

Share this Template (View only)   
Share this Template (Allow Edit)

Template sharing allows you to give access to your templates to other users in your team. If you are in a Site level team, the template will only be shared with other people in your Site team and people in the Company level team. It will not be shared with people in another Site's team. If you are in a Company level team, your templates will be shared with everyone in your company, including people in Site teams.

**F680 Application Reference** Guidance

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Application Ref	Comment	Remove
<input type="text"/>	<input type="text"/>	<input type="button" value="Remove"/>

Note – Option to share this template with other users in the team.